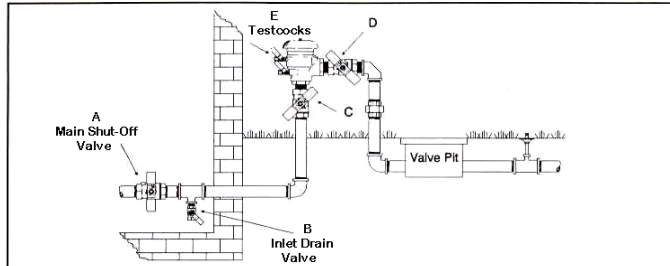


Clark's Sprinkler Shut-Down Procedure

Draining Procedure:

The following steps outline the winterization procedure required to prevent winter freeze damage. Based on your systems *water supply source*, follow the correct procedure listed below.

City Water Systems



1. **Indoors:** Close the Main Shut-Off Valve (A), for the sprinkler system.
2. **Outdoors:** Using a standard flathead screwdriver, open all Testcocks (E) a ¼ turn (90 degrees).
3. **Slowly** turn the Ball Valve (C and D) 45 degrees to the half open/half closed position as shown in the picture above.
4. Standing over your Valve Boxes in your yard, locate the Drain Valve (which resembles a water faucet on the outside of your house). Once located, open the valve completely.
5. **Indoors:** Place a bucket under your Inlet Drain Valve (B), (which is located near your Main Shut-Off Valve, and also resembles a water faucet), open the valve completely.
6. Leave your Irrigation Control Clock plugged in and in the "OFF" mode after allowing it to run through a cycle after the system is drained. This allows any water trapped behind the valves to escape.

*** NOTE: All opened valves should remain open until the sprinkler system is turned on in the spring. ***

Well Systems

1. Follow directions above for City Water Systems, unless otherwise specified.

Pump Systems

1. Turn OFF the pump's electricity, at the pump as well as in your home's Circuit Breaker
2. Open the drain on your pumps Housing
3. Remove the intake line from pump and remove it from the water. Set it aside and allow it to drain as well.
4. Standing over the valve boxes in your yard, locate the Drain Valve (which resembles a water faucet on the outside of your house). Once located, open the valve completely.
5. Leave your Irrigation Control Clock plugged in and in the "OFF" mode.
6. Using duct tape, cover any open holes on your pump, and cover any intake lines.